

# Ingham County 4-H End of the Year Check List

Club name: \_\_\_\_\_

Administrative Leader(s): \_\_\_\_\_

**All of the enclosed 4-H club end of the year paperwork is due to the Ingham County  
MSU Extension Office on or prior to October 5<sup>th</sup>.**

Please (✓) the following to be sure they are complete:

- Club Quality Checklist
- Annual Financial Summary Report
- Club Profile
- If Applicable, bank statement ending in August 31, 2022
- Ensure all fundraising forms have been turned in for the 2021-22 year

I certify that all of the following items are turned in for the \_\_\_\_\_ 4-H Club:

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Signature

Date

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Office Use Only

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Date Received

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Received By